

Austin College Prep Consulting

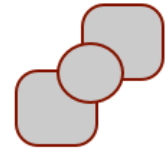
Roles and Responsibilities Engagement Agreement

Prepared for: Prospective Students

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Executive Summary

Objective

Austin College Prep Consulting (ACPC) seeks to prepare students for the next step in their academic career by supporting the admissions process. ACPC is committed to ensuring that every client makes progress toward the pursuit of higher education throughout the entirety of the instructor-student engagement agreement. ACPC offers 1:1 appointments with students in the areas of academic mentorship, personal statement development, short essay response, as well as guidance during the college application process.

Role of Instructor

ACPC Instructor will do the following:

- Provide academic mentorship, including review of transcripts, coursework, and extra-curricular activities;
- Provide feedback and guidance on personal statements and short essay questions;
- Coach students to ensure essays are in the student's own tone of voice;

ACPC Instructor will NOT do the following:

- Write Personal Statements on behalf of the student;
- Choose or influence where students decide to apply;
- Guarantee students are admitted to the school(s) of their choice;

Role of Student

Students should come prepared to engage in an ongoing dialog about their academic pursuits, interests, and be open to feedback from the Instructor. In addition, students should do the following:

- Determine which schools are a good fit for them and decide, with the help of parents, where to apply;
- When choosing schools, students are encouraged to apply to a range of options - some that they are very confident to get into and some that represent a stretch goal.
- Write and re-write your own work;

- Incorporate feedback from the Instructor into subsequent versions;
- Ask for help from the Instructor whenever something is unclear or additional feedback is needed.

Disclaimer

While ACPC is committed to the success of every student, we make no guarantees with respect to the following:

- ACPC does not guarantee that students will be admitted to the school(s) of their choice.
- ACPC does not guarantee the award of financial aid and/or scholarships.

Commitment to Engage

I hereby agree to participate in College Consulting with ACPC to complete the following applications with associated due dates:

1. Name of Institution: _____; Application Deadline: _____
2. Name of Institution: _____; Application Deadline: _____
3. Name of Institution: _____; Application Deadline: _____
4. Name of Institution: _____; Application Deadline: _____
5. Name of Institution: _____; Application Deadline: _____
6. Name of Institution: _____; Application Deadline: _____
7. Name of Institution: _____; Application Deadline: _____
8. Name of Institution: _____; Application Deadline: _____

Name of Student, Signature, and Date: _____

Name of Parent, Signature, and Date: _____

Name of Instructor, Signature, and Date: _____